



Guidelines for Coaches and Managers

Thanks for being part of the Harbour City Junior Hockey Club. We aim to encourage kids to become great team members and hockey players. Coaches and Managers have a big role to play in our club.

Roles and responsibilities of Coaches

- teach safe and correct hockey skills
- ensure each child gets equal time and opportunity on the field
- ensure language and activities are kid-friendly (i.e. no swearing)
- encourage kids to try their best and practice fair play
- umpire games if no other umpire is available
- look after the club bibs/balls/cones/first aid kit
- let manager know if you are unavailable for practice/games in advance
- write a comment on each child's certificate to hand out at the end of year prize giving

The club has some coaches resources available and will let coaches know about any courses coming up that they may be interested in attending.

Role and responsibilities of Managers

- hand out and collect in t-shirts/balls/bibs/cones/first aid kit
- set up contact list/system for team (the club will provide you with email addresses)
- notify the team each week about times to be at games and if practices/games are cancelled
- make sure the team has enough players/subs every week to play
- assist coach with any child behavioural issues - this may require attendance at some practices, talking with parents, helping coach come up with solutions
- assist parents/coach with any first aid needed at practice/games
- provide/organise transport to games for your teams coach if necessary
- run subs and look after team at games if coach unavailable (or organise a parent to do this)
- attend the prize-giving with your coach and team
- let a Committee member know if you have any issues or feedback